



TOWN OF DOVER

MAYOR AND BOARD OF ALDERMEN

CAUCUS MEETING MINUTES JULY 10, 2018 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth, O'Connor, Camacho and Mayor Dodd

Absent: Alderman MacDonald

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Municipal Clerk Tara Pettoni.

Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

SWEARING IN MUNICIPAL CLERK – Tara Pettoni

SWEARING IN FIREMAN – Dominick Ruiz

SWEARING IN POLICE CHAPLAIN – Hector Quinones

PAVING AND INFRASTRUCTURE PRESENTATION BY TOWN ENGINEER, MICHAEL HANTSON

MUNICIPAL CORRESPONDENCE:

1. Received from NJ League of Municipalities—Weekly Update—June 29, 2018
2. Received from NJ League of Municipalities—Weekly Update—July 6, 2018
3. Received from the NJDEP—Re: Clinging Jellyfish in Barnegat Bay
4. Received from Morris County Board of Chosen Freeholders—Resolution Adopted
5. Received from Dover Senior Citizen Association

CONSENT AGENDA

1. Resolution Approving Taxis
2. Resolution Approving Taxi Cab Driver's Licenses as per Schedule A
3. Resolution Approving Annual Dance License—Pancho Villa Rodeo
4. Resolution Approving Raffle License—College Club of Dover
5. Resolution Approving a Tax Redemption – 25 W. Fairview Avenue
6. Resolution Appointing a Member to the Library Board

ORDINANCE(S) FOR FIRST READING

1. Ordinance No. 12-2018 – Approving Drug Free Public Housing Facilities, Public Parks and Public Buildings Zone Map—Alderman Visioli

ORDINANCE(S) FOR SECOND READING

1. Ordinance No. 09-2018 – Amending Chapter 236, Land Use and Development, Checklist and Fees—Alderman O'Connor
2. Ordinance No. 11-2018 – Amending Chapter 236, Land Use and Development to Regulate Building and Structure Accent Lighting—Alderman O'Connor

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Appointing Municipal Clerk
3. Resolution Approving Personnel Action
4. Resolution Authorizing an Agreement with North Jersey Friendship House – Custodial Services

**REGULAR MEETING MINUTES
JULY 10, 2018**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth, O'Connor, Camacho and Mayor Dodd
Absent: Alderman MacDonald

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Municipal Clerk Tara Pettoni.

Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items.

Edward Correa—88A E. Blackwell Street—Mr. Correa inquired about the new hire on the agenda. He requested clarification regarding the Town's Licensing Inspector and his job duties.

CONSENT AGENDA:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

WHEREAS, the following company, has applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

AXEL'S EXPRESS TAXI LIMO

2010 DODGE	GRAND CARAVAN	OT4546	TAXI #43
2007 CHRYSLER	TOWN COUNTRY	OL3771K	LIMO#58

FIRST CLASS OF DOVER

2010 TOYOTA	PRIUS	OT325A	TAXI #5
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**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING
TAXICAB DRIVER LICENSES**

WHEREAS, applications for taxicab drivers licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

SCHEDULE A

ELITE LIMO & TAXI SERVICE

Juan Carlos Alarcon
Lucas A Enriquez La Chira
Jeury Guzman

CITY LIMO AND TAXI, INC.

Henry Ramirez

FIRST CLASS OF DOVER

Edgar Moreira

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER APPROVING AN ANNUAL DANCE LICENSE(S)**

WHEREAS, Pancho Villa Rodeo located 142 E. Blackwell Street has applied for an Annual Dance License(s) for the period July 1, 2018 – June 30, 2019; and

WHEREAS, the applicant(s) has submitted appropriate licensing fee; and,

WHEREAS, the appropriate municipal departments have reviewed the request and have no objections thereto; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. An annual dance license is hereby granted for the period July 1, 2018 – June 30, 2019 to the following establishments:

SCHEDULE A

Pancho Villa Rodeo located 142 E. Blackwell Street

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER APPROVING A RAFFLE LICENSES**

WHEREAS, the below listed organization has applied for a Raffle/Bingo License; and

WHEREAS, such license has been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

SCHEDULE A

College Club of Dover
To be held December 4, 2018
(Off-premise 50/50)
RL #1076

RESOLUTION FOR TAX REDEMPTION

WHEREAS, at the Municipal Tax Sale held on May 24, 2018, a lien was sold on Block 613 Lot 19, also known as 25 West Fairview Avenue, Dover, New Jersey for delinquent 2017 taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate 17-00001 was sold to SLS 1 LLC; and,

WHEREAS, redemption fees for Certificate No.17-00001 were received in full.

of public housing facilities, public parks and/or public building within the Town of Dover, as defined by N.J.S.A. 2C:35-7.1.

3. The original maps shall be filed with the Clerk of the Town of Dover and maintain as an official record of the Town.
4. The Town Clerk/Administrator are hereby directed and shall have the continuing obligation to promptly notify the Town Engineer and the Town Attorney of any changes or contemplated changes in the location and boundaries of the Town's public housing facilities, public parks and/or public buildings.

SECTION 2. Severability.

If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, the remainder of this ordinance shall not be affected thereby and shall remain in full force and effect.

SECTION 3. Repealer.

All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

SECTION 4. When effective.

This ordinance shall take effect immediately upon its final passage and publication as required by law.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderman MacDonald Abstained: None

ORDINANCES FOR SECOND READING:

ORDINANCE NO. 09-2018

ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING CHAPTER 236, LAND USE AND DEVELOPMENT TO AMEND THE DEVELOPMENT CHECKLIST AND FEES

WHEREAS, it is the intent of this Ordinance to amend the development checklist and the fees in the Land Use Code; now, therefore,

BE IT ORDAINED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and state of New Jersey as follows:

Section 1

The Code of the Town of Dover, Chapter 236, LAND USE AND DEVELOPMENT, Article V, Land Subdivision and Site Plan, §236-53. Development checklist; is deleted in its entirety and replace them with the following:

§236-53 Development checklist.

The following development details must be provided and submitted with the appropriate application(s) and checklist form for the development. The checklist items are provided to the applicant as a simplified list of the information which must be filed in support of an application for development. Where the applicant feels that a required item is not necessary for an informed evaluation of his plans, a waiver may be requested from the appropriate Board, in writing. Unless a waiver is requested in writing and granted by the appropriate Board, if items required in the checklist are not provided with the application, the application shall be deemed incomplete.

- A. Administrative. All development applications shall provide the following information:
 - (1) Application form(s): 17 copies.
 - (2) Completed Checklist form(s): 17 copies
 - (3) Plans prepared by an appropriate licensed professional in accordance with state law: 17 hard copies (1 rolled

and unstapled, 16 stapled and folded) and one (1) digital copy (PDF).

- (4) Signature and seal of the appropriate licensed profession who prepared the plans, on the plans.
- (5) Environmental impact statement in accordance with the requirements of §236-63 Environmental impact statement, if required: 17 copies.
- (6) Proof of payment of taxes.
- (7) Certification from the applicant's engineer on any development application stating that no wetlands exist on the property in question, in accordance with the requirements of N.J.A.C. 7:7A, as amended and supplemented, or, in the alternative, any of the following:
 - (a) An exemption certificate issued by the New Jersey Department of Environmental Protection indicating that no wetlands exist on the property in question.
 - (b) A wetlands permit issued pursuant to the New Jersey Administrative Code.
 - (c) A certification by the applicant's engineer that application has been made to the New Jersey Department of Environmental Protection for an exemption or wetlands permit.
 - (d) The applicant shall, in addition, submit a map delineating the wetlands if, in fact, wetlands exist on the property.
- (8) A complete submission package with appropriate fee, for the Morris County Planning Board for all applicable applications.
- (9) All current tenants on the property must have a Certificate of Compliance, a copy of which shall be submitted with the Application, and

If the most recent Certificates of Compliance is more than 180 days old at the time of the filing of the Application, a copy of a current exterior inspection report shall be secured from the Code Enforcement Department and submitted with the Application.

- (10) A copy of the deed of the property and any deed restrictions, easements and/or covenants.

B. Minor subdivisions. In addition to the requirements of Subsection A, all minor subdivision development applications shall provide the following information:

- (1) The date, scale, North arrow, block and lot numbers, zoning districts and dates of all revisions.
- (2) A key map showing the location of the tract to be considered in relation to surrounding area within 200 feet, including tax lots, streets and zone boundary lines.
- (3) A signature box for the Chairman, Secretary and Engineer of the approving agency.
- (4) Existing structures and streams/waterbodies on adjacent properties.
- (5) The names and addresses of the owner of the subject property, the applicant and the plan preparer and all property owners within 200 feet.
- (6) The size of the tract to the nearest square foot and lot area of all proposed lots to the nearest square foot.
- (7) Existing contours (2' intervals) and spot elevations at building corners, tops and bottoms of walls and other appropriate locations.
- (8) Dimensions of all lots, including bearings and distances of all existing and proposed lot lines.
- (9) A designation of the permitted building envelope, including front, side and rear yard setbacks and required buffers.
- (10) Rights-of-way, easements and all lands to be dedicated to the Town or reserved for specific use.
- (11) The locations and dimensions of existing buildings and of all accessory structures, such as walls, fences, culverts, etc. Structures to be removed shall be indicated by dashed lines.
- (12) All existing and proposed curbs and sidewalks.
- (13) The locations of all existing public utilities along all street/public right of way frontages and property contained easements and adjacent easements, including:
 - (a) all water mains and services with material and pipe sizes, valves and hydrants,
 - (b) all sanitary sewer lines including pipe size, material, manholes with rim and invert elevations,
 - (c) all storm sewer lines including pipe sizes, material, manholes, inlets and other drainage structures with rim and invert elevations.
 - (d) All gas, telephone, data and other underground utilities.

- (e) all overhead electric, telephone cable and data lines and services, including utility poles.
- (14) A comparison of the zone regulations to the proposed development.
- (15) A listing of variances required, together with filing of appropriate application.
- (16) Such other information or data as may be required by the Planning Board in order to determine that the details of the minor subdivision are in accord with the standards of the required ordinances.
- (17) The designation and calculations of steep slope areas and their adjustment to the developable area of the property in accordance with § 236-21.2, Steep slope development restrictions.

C. Major subdivisions, preliminary. In addition to the requirements of Subsection A, all preliminary major subdivision development applications shall provide the following information:

- (1) The date, scale, North arrow, block and lot numbers, zoning districts and dates of all revisions.
- (2) A key map at a scale of one inch equals 200 feet minimum, showing surrounding streets and tax lots.
- (3) A signature box for the Chairman, Secretary and Engineer of the approving agency.
- (4) Existing structures and streams/waterbodies on adjacent properties.
- (5) The names and addresses of the owner of the subject property, the applicant and the plan preparer and all property owners within 200 feet.
- (6) The size of the tract to the nearest square foot and the lot area of all proposed lots to the nearest square foot.
- (7) Existing contours (2' intervals) and spot elevations at building corners, tops and bottoms of walls and other appropriate locations.
- (8) All existing property lines, streets, buildings, watercourses, railroads, bridges, culverts, drain pipes and natural features, such as wooded areas and rock formations.
- (9) The dimensions of all lots, including bearings and distances of all existing and proposed lot lines.
- (10) Rights-of-way, easements and all lands to be dedicated to the Town or reserved for specific use.
- (11) The locations and dimensions of existing buildings and of all accessory structures, such as walls, fences, culverts, etc. Structures to be removed shall be indicated by dashed lines.
- (12) Plan, profile and typical section of all proposed roads, including cross sections at fifty-foot minimum intervals.
- (13) The locations of all existing public utilities along all street/public right of way frontages and property contained easements and adjacent easements, including:
 - (a) all water mains and services with material and pipe sizes, valves and hydrants,
 - (b) all sanitary sewer lines including pipe size, material, manholes with rim and invert elevations,
 - (c) all storm sewer lines including pipe sizes, material, manholes, inlets and other drainage structures with rim and invert elevations.
 - (d) All gas, telephone, data and other underground utilities.
 - (e) all overhead electric, telephone cable and data lines and services, including utility poles.
- (14) Plans of proposed utility layouts, including sanitary sewers, storm drains, water mains, gas lines, electric lines and cable television.
- (15) Connections to existing utility systems.
- (16) Delineation of all freshwater wetlands areas as defined under NJAC7:7A-1.4 – Freshwater Wetlands Protection Act Rules, on the property and within 50 feet of the property. All Regulated Activities as defined in NJAC7:7A-1.4 – Freshwater Wetlands Protection Act Rules, shall be delineated and identified on the plan.
- (17) Delineation of all floodways, flood hazard areas and riparian zones for regulated water on the property and within 50 feet of the property, including the top of bank, floodway line(s), flood hazard area limit line(s) and the flood hazard area design flood elevation. All Regulated Activities as defined in NJAC 7:13 – Flood Hazard Area Control Act Rules, shall be delineated and identified on the plan. If none of these items exist on the property or within 50' of the property, a note stating such shall be provided on the plan.
- (18) Soil erosion and sediment control plan.
- (19) Soil balance calculations.
- (20) Drainage calculations for all required and proposed stormwater collection systems.
- (21) A Stormwater Management Plan in accordance with §236 – Article VB Stormwater Management for all applicable developments.
- (22) All existing and proposed curbs and sidewalks.
- (23) Comparison of the zone regulations to the proposed development.
- (24) All variances requested, together with all appropriate applications.
- (25) Rights-of-way, easements and all land to be dedicated to the municipality or reserved for specific uses.
- (26) A Soil Disturbance Plan containing all information required by §236- Article VII – Soil Disturbance.
- (27) A tree removal plan, if necessary.
- (28) Such other information or data as may be required by the Planning Board in order to determine that the details of the minor subdivision are in accord with the standards of the required ordinances.
- (29) The designation and calculations of steep slope areas and their adjustment to the developable area of the property in accordance with § 236-21.2, Steep slope development restrictions. [Added 7-13-2004 by Ord.

No. 21-2004]

- (30) A signed and sealed current property survey prepared by a licensed Land Surveyor depicting the property lines and current conditions on the property.
 - (31) If the plan is not signed by a licensed Land Surveyor, all existing planimetric features, existing building locations and existing contours shown on the site plan must reference a survey drawing prepared by a licensed Land Surveyor, and said survey, signed and sealed by a licensed Land Surveyor, shall accompany the site plan drawing(s) as required by law.
- D. Major subdivisions, final. In addition to the requirements of Subsection A, all final major subdivision development applications shall provide the following information:
- (1) All checklist items required for a major subdivision preliminary plat. The plan shall reflect the as-built condition of all work completed under the preliminary approval if applicable.
 - (2) The final plat prepared for filing in accordance with the Map Filing Law (N.J.S.A. 46:23-9.9 et seq.).
- E. Site plans, minor. In addition to the requirements of Subsection A, all minor site plan development applications shall provide the following information:
- (1) The date, scale, North arrow, block and lot numbers, zoning districts and dates of all revisions.
 - (2) A key map showing the location of the tract to be considered in relation to the surrounding area within 500 feet, including tax lots, streets and zone boundary lines.
 - (3) A signature box for the Chairman, Secretary and Engineer of the approving agency.
 - (4) The names and addresses of the owner, applicant and plan preparer and all property owners within 200 feet.
 - (5) The size of the tract to the nearest square foot.
 - (6) A list of zone district requirements showing compliance with variances requested, together with all appropriate applications.
 - (7) Existing and proposed contours (2' intervals) and elevations.
 - (8) Delineation of all freshwater wetlands areas as defined under NJAC7:7A-1.4 – Freshwater Wetlands Protection Act Rules, on the property and within 50 feet of the property. All Regulated Activities as defined in NJAC7:7A-1.4 – Freshwater Wetlands Protection Act Rules, shall be delineated and identified on the plan.
 - (9) Delineation of all floodways, flood hazard areas and riparian zones for regulated water on the property and within 50 feet of the property, including the top of bank, floodway line(s), flood hazard area limit line(s) and the flood hazard area design flood elevation. All Regulated Activities as defined in NJAC 7:13 – Flood Hazard Area Control Act Rules, shall be delineated and identified on the plan. If none of these items exist on the property or within 50' of the property, a note stating such shall be provided on the plan.
 - (10) The location of existing wooded areas, watercourses, easements, streets, structures or any other features on the property or beyond the property which has an effect on the use of the subject property.
 - (11) The location, use and floor area of each proposed structure.
 - (12) The location, design and capacity of proposed off-street parking and loading facilities, pedestrian circulation plans and solid waste and recyclable materials storage. [Amended 8-13-2002 by Ord. No. 21-2002]
 - (13) A landscaping plan, including the types, quantity, size and location of all proposed vegetation with planting details. The scientific and common names of all vegetation shall be included.
 - (14) Rights-of-way, easements and all lands to be dedicated to the municipality or reserved for specific uses.
 - (15) A comparison of the zone regulations to the proposed development.
 - (16) Bearings and distances of all lot lines.
 - (17) Designation of front yards, side yards and rear yards.
 - (18) Such other information or data as may be required by the Planning Board in order to determine that the details of the site plan are in accord with the standards of the required ordinances.
 - (19) The designation and calculations of steep slope areas and their adjustment to the developable area of the property in accordance with § 236-21.2, Steep slope development restrictions, where applicable. [Added 7-13-2004 by Ord. No. 21-2004]
 - (20) A signed and sealed current property survey prepared by a licensed Land Surveyor depicting the property lines and current conditions on the property.
 - (21) If the site plan is not signed by a licensed Land Surveyor, all existing planimetric features, existing building locations and existing contours shown on the site plan must reference a survey drawing prepared by a licensed Land Surveyor, and said survey, signed and sealed by a licensed Land Surveyor, shall accompany the site plan drawing(s) as required by law.
 - (22) The locations of all existing public utilities along all street/public right of way frontages and property contained easements and adjacent easements, including:
 - (a) all water mains and services with material and pipe sizes, valves and hydrants,
 - (b) all sanitary sewer lines including pipe size, material, manholes with rim and invert elevations,
 - (c) all storm sewer lines including pipe sizes, material, manholes, inlets and other drainage structures with

rim and invert elevations.

- (d) All gas, telephone, data and other underground utilities.
- (e) all overhead electric, telephone cable and data lines and services, including utility poles.
- (f) all overhead electric, telephone cable and data lines and services, including utility poles.

F. Site plans, major preliminary. In addition to the requirements of Subsection A, all preliminary major site plan development applications shall provide the following information:

- (1) The date, scale, North arrow, block and lot numbers, zoning districts and dates of all revisions.
- (2) A key map showing the location of the tract to be considered in relation to surrounding area within 500 feet, including tax lots, streets and zone boundary lines.
- (3) A signature box for the Chairman, Secretary and Engineer of the approving agency.
- (4) The names and addresses of the owner, applicant and plan preparer and all property owners within 200 feet.
- (5) The size of the tract to the nearest square foot.
- (6) A list of zone district requirements showing compliance with variances requested together with all appropriate applications.
- (7) Existing contours (2' intervals) and spot elevations at building corners, tops and bottoms of walls and other appropriate locations.
- (8) Delineation of all freshwater wetlands areas as defined under NJAC7:7A-1.4 – Freshwater Wetlands Protection Act Rules, on the property and within 50 feet of the property. All Regulated Activities as defined in NJAC7:7A-1.4 – Freshwater Wetlands Protection Act Rules, shall be delineated and identified on the plan.
- (9) Delineation of all floodways, flood hazard areas and riparian zones for regulated water on the property and within 50 feet of the property, including the top of bank, floodway line(s), flood hazard area limit line(s) and the flood hazard area design flood elevation. All Regulated Activities as defined in NJAC 7:13 – Flood Hazard Area Control Act Rules, shall be delineated and identified on the plan. If none of these items exist on the property or within 50' of the property, a note stating such shall be provided on the plan. (9) The location of existing wooded areas, watercourses, easements, streets, structures or any other features on the property or beyond the property which has an effect on the use of the subject property.
- (10) The locations of all existing public utilities along all street/public right of way frontages and property contained easements and adjacent easements, including:
 - (a) all water mains and services with material and pipe sizes, valves and hydrants,
 - (b) all sanitary sewer lines including pipe size, material, manholes with rim and invert elevations,
 - (c) all storm sewer lines including pipe sizes, material, manholes, inlets and other drainage structures with rim and invert elevations.
 - (d) All gas, telephone, data and other underground utilities.
 - (e) all overhead electric, telephone cable and data lines and services, including utility poles.
- (11) The location, use and floor area of each proposed structure.
- (12) The location of all proposed roads.
- (13) The location, design and capacity of proposed off-street parking and loading facilities, pedestrian circulation plans and solid waste and recyclable materials storage. [Amended 8-13-2002 by Ord. No. 21-2002]
- (14) Plan and profile of proposed storm drainage facilities.
- (15) Plan and profile of sanitary sewer facilities.
- (16) Plans for potable water supply.
- (17) The location and identification of proposed open space, park or recreation area.
- (18) Soil erosion and sediment control plan.
- (19) A landscaping plan, including the types, quantity, size and location of all proposed vegetation with planting details. The scientific and common names of all vegetation shall be included.
- (20) Lighting plan, including direction of illumination, types of standards and power and time of proposed outdoor lighting.
- (21) Rights-of-way, easements and all lands to be dedicated to the municipality or reserved for specific uses.
- (22) A comparison of the zone regulations to the proposed development.
- (23) Bearings and distances of all lot lines.
- (24) Designation of front yards, side yards and rear yards.
- (25) A soil removal plan for all soil to be taken from the site.
- (26) A soil fill plan for all soil to be brought to the site.
- (27) A tree removal plan, if necessary.
- (28) Drainage calculations for all proposed drainage facilities, including an analysis of the capacity of downstream facilities and their ability to receive proposed added flow.
- (29) A Stormwater Management Plan in accordance with §236 – Article VB Stormwater Management for all applicable developments.
- (30) Such other information or data as may be required by the Planning Board in order to determine that the details of the site plan are in accord with the standards of the required ordinances.

- (31) The designation and calculations of steep slope areas and their adjustment to the developable area of the property in accordance with § 236-21.2, Steep slope development restrictions. [Added 7-13-2004 by Ord. No. 21-2004]
- (32) A signed and sealed current property survey prepared by a licensed Land Surveyor depicting the property lines and current conditions on the property.
- (33) If the site plan is not signed by a licensed Land Surveyor, all existing planimetric features, existing building locations and existing contours shown on the site plan must reference a survey drawing prepared by a licensed Land Surveyor, and said survey, signed and sealed by a licensed Land Surveyor, shall accompany the site plan drawing(s) as required by law.

G. Site plans, major final. In addition to the requirements of Subsection A, all final major site plan development applications shall provide the following information:

- (1) All checklist items required for a major subdivision, preliminary plat. The plan shall reflect the as-built condition of all work completed under the preliminary approval if applicable.

H. Variances and waiver of site plan review. In addition to the requirements of Subsection A, all variance applications that are not a part of any other aforementioned development application or waiver of site plan review aforementioned development applications shall provide the following information:

- (1) A signed and sealed current property survey prepared by a licensed Land Surveyor depicting the property lines and current conditions on the property and 17 copies (6 copies for expedited waiver of site plan).
- (2) A sketch of the proposed development superimposed on a copy of the property survey, with dimensions and distances to adjacent structures and property lines. The sketch shall include all existing and proposed uses on the property, geometrically delineated.
- (3) The designation and calculations of steep slope areas and their adjustment to the developable area of the property in accordance with § 236-21.2, Steep slope development restrictions, where applicable. [Added 7-13-2004 by Ord. No. 21-2004]

I. Amended Site Plan or Subdivision. In addition to the requirements of Subsection A, all amended site plans or subdivisions shall provide:

- (1) A complete set of the previously approved site plan or subdivision plan and approving Resolution(s), clearly marked with all revisions/amendments being sought.

Section 2

The Code of the Town of Dover, Chapter 236, LAND USE AND DEVELOPMENT, Article IX, Fees and Escrows, §236-98. Schedule of Fees and escrows; is supplemented with the following:

Submission/Application	Application Fee	Initial Review Fee Escrow Deposit
Site Plan:		
Amended Site Plan	50% of original fee	50% of original escrow
Subdivision:		
Amended Subdivision	50% of original fee	50% of original escrow
Other:		
Special Meeting of the Planning Board, Board of Adjustment or Historic Preservation Commission	\$500.00	\$500.00

Section 3

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

Section 4

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

Section 5

This ordinance shall take effect immediately upon final publication as provided by law.

Alderman O'Connor has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderman MacDonald Abstained: None**

ORDINANCE NO. 11-2018
ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING
CHAPTER 236, LAND USE AND DEVELOPMENT TO REGULATE BUILDING AND STRUCTURE ACCENT
LIGHTING

WHEREAS, it is the intent of this Ordinance to regulate building and structure accent lighting in the Land Use Code; now, therefore,

BE IT ORDAINED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and state of New Jersey as follows:

Section 1

The Code of the Town of Dover, Chapter 236, LAND USE AND DEVELOPMENT, Article IV, Zoning, is supplemented with the following:

§236-38.2 Accent Lighting of Buildings and Structures.

Building and structure accent lighting, including building trim, window trim, door trim or other similar accent lights are strictly prohibited in all zoning districts, unless approved by the Planning Board as part of a Site Plan Application. This type of lighting includes but is not limited to track lighting, lamp belts, light bars, strip lights, tape lights, rope lights, and string lights. Accent lighting mounted on the inside of windows or doors that is visible from exterior of the building is also prohibited unless approved by the Planning Board as part of a Site Plan Application. Lighting for signage shall be in accordance with the sign regulations for the appropriate zoning district.

Section 4

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

Section 5

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

Section 6

This ordinance shall take effect immediately upon final publication as provided by law.

Alderman O'Connor has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderman MacDonald Abstained: None**

RESOLUTIONS:

BILLS LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$632,471.75
GENERAL CAPITAL ACCT claims in the amount of:	\$173,309.58
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER UTILITY ACCT claims in the amount of:	\$77,564.77
WATER CAPITAL ACCT claims in the amount of:	\$0.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$15,723.70
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$1,000.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$20,283.18
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$920,352.98

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$450.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$12,500.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$570.08
TOTAL CLAIMS PAID	\$13,520.08
TOTAL BILL LIST RESOLUTION	\$933,873.06

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth & O'Connor
Nays: None **Absent: Alderman MacDonald** **Abstained: Alderman Camacho & Mayor Dodd**

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING TARA PETTONI AS MUNICIPAL CLERK

WHEREAS, there exists a need for a Municipal Clerk for the Town of Dover; and

WHEREAS, N.J.S.A. 40A:9-133 provides for the appointment of a Registered Municipal Clerk; and

WHEREAS, Tara Pettoni has been serving as Acting Municipal Clerk for the Town of Dover since February 1, 2018; and

WHEREAS, she earned her Registered Municipal Clerk's Certificate on April 11, 2018;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that Tare Pettoni be and is hereby appointed Municipal Clerk for a term of three (3) years commencing July 10, 2018.

BE IT FURTHER RESOLVED, that the Annual Salary be provided for in the necessary Salary Ordinance of the Town of Dover.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Romaine passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None **Absent: Alderman MacDonald** **Abstained: None**

PERSONNEL ACTION RESOLUTION

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey as follows:

1. That the annual, hourly salaries and wages as set forth hereunder be and hereby are established for the officials and listed employees of the Town of Dover at the respective sums shown following their names and or position designation following their name listed below.
2. This resolution directs the Treasurer of the Town of Dover to withhold such monies from individual salaries and wages so there is no advance payment of salaries and wages and annual sums may be adjusted through December 31, 2018.

DOVER RECREATION SUMMER SEASONAL STAFF

Kemberly Viveros	Park Aide	\$9.00/hr.	7/2/2018-8/17/2018
Juliana Montana	Park Aide	\$9.00/hr.	7/2/2018-8/17/2018
Emma Young	Park Aide	\$9.00/hr.	7/2/2018-8/17/2018

NEW HIRES:

Michael Cordes	Police Officer	\$53,753	7/16/2018
Justin Hartman	Security Officer	\$15.00/hr.	7/12/2018-8/31/2018
Patrick Laverty	Licensing Inspector	\$85,000	7/16/2018

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Romaine passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth, O'Connor, & Mayor Dodd
Nays: None **Absent: Alderman MacDonald** **Abstained: Alderman Camacho**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER AUTHORIZING AGREEMENT WITH NORTH JERSEY FRIENDSHIP HOUSE**

WHEREAS, the Town of Dover has received a proposal from, North Jersey Friendship House on June 26, 2018, for a one year period beginning August 1, 2018 and ending July 31, 2019 at the cost not to exceed \$52,256.00; and

WHEREAS, in accordance with N.J.S.A. 40A:11-1 et seq “Local Public Contract Law” any contract that exceeds the bid threshold may be negotiated and awarded by the Governing Body without public advertising for bids or bidding therefore and shall be awarded by resolution of the Governing Body if the work is performed by persons employed by a sheltered workshop; and

WHEREAS, the CFO has prepared a certificate of availability of funds which is on file in the Clerk’s office; and

WHEREAS, the proposal was referred to the Director of Public Works for review and approved; and

WHEREAS, after review of the agreement it was determined that North Jersey Friendship House is qualified to perform the services based upon the following:

1. North Jersey Friendship House has been issued a “Sheltered Workshop Certificate” by the State of New Jersey Dept. of Labor; and
2. North Jersey Friendship House is performing similar work throughout the State of New Jersey in many communities; and
3. The proposed cost for providing these services reviewed by the Director of Public Works and will remain unchanged throughout the duration of the contract; and
4. Entering into this agreement will ensure uninterrupted and satisfactory services are provided; and
5. North Jersey Friendship House has experience with other municipalities; and
6. The Director of Public Works has examined the proposal and determined that it is equal to what could have been obtained under the bidding process

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey, hereby accept the recommendation of the Director of Public Works and hereby authorizes execution of the aforementioned Agreement along with North Jersey Friendship House for the duration and rates indicated herein.

Alderman O’Connor has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth, O’Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderman MacDonald Abstained: None**

Alderwoman Blackman read a statement addressing the last Town Meeting held on June 26, 2018.

Mayor Dodd opened the meeting to the public.

Franca Roibal Fernandez—80B East Blackwell Street—Ms. Fernandez spoke about the last Town Meeting held on June 26, 2018. She spoke about segregation and her feelings towards the subject. Ms. Fernandez made comments regarding the Primary Election and the outcome.

Dominic Timpani—2 Elm Street—Mr. Timpani addressed previous events that he believed occurred. He spoke about pictures that were taken for the Town newsletter. Mr. Timpani gave his opinion regarding Municipal, County and State roads.

Karen Herrera—128 Princeton Avenue—Ms. Herrera spoke about the Primary Election. She mentioned that she has seen the Town progress over the last decade.

Sandra Wittner—15 Harvard Street—Ms. Wittner addressed Ms. Herrera and spoke about the Primary Election. She also addressed the Mayor regarding his salary as well as the Board members’ salaries.

Father Rod Perez Vega—61 Baker Avenue—Mr. Vega spoke about churches and admitted that churches can make mistakes. He addressed Alderwoman Blackman.

Ricardo Trinidad—17 Brook Drive—Mr. Trinidad addressed comments that were made about him and his faith during the Primary Election.

Adrian Ballesteros—11 Julia Terrace—Mr. Ballesteros spoke about his positive experience with Alderwoman Blackman while working with her during the Primary Election.

Vanessa Brown—Mendham Township resident—Ms. Brown expressed her opinion regarding the events that have been taking place more specifically the events that presented themselves at the Town Meeting.

Camille Malanka—89 Sammis Avenue—Ms. Malanka shared a childhood story and referenced it to the prior events that took place between the Mayor and Board of Aldermen. Ms. Malanka went on to mention that she supports Alderwoman Blackman.

Thomas McCourt—32 Davis Avenue—Mr. McCourt is a new resident in Town who also sits on the Planning Board. He addressed Alderwoman Blackman regarding comments that were made during the Primary Election as well as her statement she read.

Mayor Dodd made the motion to adjourn at 9:49 PM and Alderwoman Romaine the motion and duly seconded and passed it by the following voice vote.

Respectfully submitted,

Tara Pettoni, Municipal Clerk